

## Qualities and expectations of a Clinical Specialty Council RFS representative

All appointed Clinical Specialty Council Resident, Fellow and Student Section representatives are expected to meet the following qualities and responsibilities.

### **Appointment and Term in Office:**

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Representatives from the Resident, Fellow and Student Section (RFS) to each Clinical Specialty Council (CSC) shall be appointed annually by the CSC's leadership. In addition to serving as the RFS CSC representative, the appointed volunteer shall chair the corresponding RFS Service Line. The term length for this role is one year, with an option for a one-year reappointment.

### **General qualities of an SIR Clinical Specialty Council RFS representative**

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- Be and remain a member in good standing of the Society of Interventional Radiology.
- Be willing and able to devote the necessary time throughout the entire appointed term of service.
- Support and further the goals and objectives of the society and foundation.
- Possess the highest ethical standards and be recognized and respected by peers as a leader, displaying particular interest in the appropriate disease state.
- Be free of any significant conflict of interest that would prevent him/her from serving objectively. Annually, complete a disclosure of all possible conflicts of interest.

### **Responsibilities of the SIR Clinical Specialty Council RFS representative**

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#### *Meetings and initiatives*

- Attend all in-person and virtual meetings of the clinical specialty council unless excused by the councilor. Members will be notified in advance of the exact time and place for their next meeting and shall notify the councilor and staff liaison if unable to participate in an upcoming meeting.
- Prepare for all meetings by reading the agenda in advance. Willingly and actively participate in all discussion, lending knowledge and expertise to the group.
- Serve as a single point contact between appropriate CSC and the RFS Governing Council.
- Foster effective two-way communication between the CSC and the RFS Governing Council by proactively sharing information between the groups.
- Advocate on behalf of each group to ensure CSC activities and priorities are represented within the RFS.
- Complete assigned projects and tasks as necessary. Lead projects as warranted.

#### *Leadership*

- As chair of the RFS Service Line, support the CSC through related trainee-specific initiatives.
- Attend all in-person and virtual meetings of the RFS Governing Council, representing the appropriate CSC and reporting on CSC and RFS Service Line activities.

#### *Vision*

- Support SIR and SIR Foundation's vision, mission and strategic plan and the charges of the CSC and the RFS.

- Within each volunteer group, anticipate change and proactively establish directions and/or guidelines to address issues and meet the clinical needs of the public, as well as the clinical and non-clinical needs of society members, the profession and the organization.

*Fiduciary obligations and governance*

- Agree to comply with all volunteer policies established by SIR and SIR Foundation.
- Be aware of and adhere to the society's policy of strict compliance with federal and state antitrust laws.

*Other*

- Effectively communicate with leaders, other volunteers and society staff regarding task and project completion.
- Treat other volunteers and staff with respect and courtesy.
- Promote the society's image by staying informed and representing the society to others.
- Engage with other society and foundation volunteers and members on SIR Connect.
- Be willing to guide and mentor newer volunteers and younger SIR members.
- Provide support and guidance to staff as needed.
- Help recruit and orient future members and leaders.
- Perform any duty or responsibility that the board of directors or the president may assign.