

Qualities and expectations of an SIR Clinical Specialty Council vice chair

All appointed Clinical Specialty Council vice chairs are expected to meet the following qualities and responsibilities.

Election and term in office:

Clinical Specialty Council (CSC) vice chairs are expected to serve a term of two years before ascending to the role of Clinical Specialty Councilor. Terms begin and end at the adjournment of the SIR Annual Members Business' Meeting. Vice chairs are nominated by the SIR and SIR Foundation Nominating Committee and elected by SIR membership.

General qualities of a Clinical Specialty Council vice chair

- Shall have been a member in good standing of the Society of Interventional Radiology for at least three years and remain a member for the duration of service.
- Be willing and able to devote the necessary time throughout the entire appointed term of service.
- Support and further the goals and objectives of the society and foundation.
- Possess the highest ethical standards and be recognized and respected by peers as a leader in interventional radiology, specifically in the appropriate disease state.
- Be free of any significant conflict of interest that would prevent him/her from serving objectively. Annually, complete a disclosure of all possible conflicts of interest.
- Serve as a strategic leader who understands the SIR mission, vision and strategic goals.

Responsibilities of a Clinical Specialty Council vice chair

Meetings and initiatives

- Attend all in-person and virtual meetings of the CSC. In case of the councilor's absence, be able and willing to lead such meetings and foster discussion to ensure a successful meeting. Members will be notified in advance of the exact time and place for their next meeting and shall notify the councilor and staff liaison if unable to participate in an upcoming meeting.
- Prepare for all meetings by reading the agenda in advance. Willingly and actively participate in all discussion, lending knowledge and expertise to the group.
- Assess the overall status of IR and of existing SIR activities within the assigned clinical domain and identify barriers to IR development and unmet needs.
- Enhance the work product of SIR and SIR Foundation functional divisions by serving as a resource for up-to-date, disease-specific knowledge, expertise and perspective.
- Provide critical guidance to divisions upon request and take joint responsibility for projects and programs.
- In the event of the councilor's absence, be willing to attend meetings of the SIR and SIR Foundation Steering Council as the designated representative of the CSC.

Leadership and communications

- Serve as a resource to the Clinical Specialty Councilor for identifying strategic priorities and goals within the clinical domain. Provide insight and knowledge as requested. Lend support to decisions made by the councilor.

- Effectively communicate the Clinical Specialty Council’s strategic direction to the functional areas of the society and the foundation on an ongoing basis.
- In collaboration with the councilor, recommend volunteers for appointment to the CSC, or upon request, to external roles within the assigned clinical domain.
- Identify and nurture future leadership and increase overall awareness of SIR initiatives.
- Ensure that volunteers abide by their duties as described and recommend action for members and consultants who do not actively participate.

Vision

- Support SIR and SIR Foundation’s vision, mission and strategic plan and the clinical specialty council’s charge.
- As a volunteer group, anticipate change and proactively establish directions and/or guidelines to address issues and meet the clinical needs of the public, as well as the clinical and nonclinical needs of society members, the profession and the organization.

Fiduciary obligations and governance

- Agree to comply with all volunteer policies established by SIR and SIR Foundation.
- Be aware of and adhere to the society’s policy of strict compliance with federal and state antitrust laws.

Other

- Effectively communicate with other leaders, volunteers and society staff regarding task and project completion.
- Treat other leaders, volunteers and staff with respect and courtesy.
- Promote the society’s image by staying informed and representing the society to others.
- Engage with other society and foundation volunteers and members.
- Be willing to guide and mentor newer volunteers and younger SIR members.
- Provide support and guidance to staff as needed.
- Help recruit and orient future members and leaders.
- Perform any duty or responsibility that the board of directors or the president may assign.